

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

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THERESA HARRISON,	:	
	:	
Plaintiff,	:	17cv6281 (DLC)
	:	
-v-	:	<u>ORDER</u>
	:	
PORT AUTHORITY OF NEW YORK AND NEW	:	
JERSEY,	:	
	:	
Defendant.	:	
	:	
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DENISE COTE, District Judge:

On October 26, 2021, trial in this case was set for May 2, 2022. The Southern District of New York has reconfigured courtrooms and other spaces in its courthouses to allow civil jury trials to proceed as safely as possible during the COVID-19 pandemic. On March 3, 2022, the Clerks' Office notified district judges of the dates on which jury selection could commence and trials could proceed in the reconfigured spaces during April through June 2022. Accordingly, it is hereby

ORDERED that the parties shall be prepared to proceed to trial on **May 4, 2022**.

IT IS FURTHER ORDERED that the following procedures shall govern the conduct of the trial. The parties shall ensure that all trial participants comply with the Southern District of New York's Tenth Amended Standing Order entitled In re

Coronavirus/COVID-19 Pandemic(M-10-468), entered December 22, 2021, and other SDNY COVID-19-related orders that govern entry into and behavior within SDNY courthouses. These materials may be found at: <https://www.nysd.uscourts.gov/covid-19-coronavirus>.

IT IS FURTHER ORDERED that all individuals must practice social distancing at all times in the courthouse. Individuals also must wear an N95, KN95, or KN94 face mask that covers the person's nose and mouth at all times in the courthouse unless the Court authorizes their removal. Surgical masks, cloth masks, bandannas, gaiters, and masks with valves are not permitted.

IT IS FURTHER ORDERED that parties are responsible for informing themselves of any modifications to SDNY COVID-19-related rules and procedures and adhering to all current rules and procedures for the duration of the trial.

IT IS FURTHER ORDERED that the parties are responsible for bringing these procedures to the attention of their witnesses and any other persons they expect to attend the trial.

IT IS FURTHER ORDERED that the parties shall attempt to have documents to be used at trial, including trial exhibits, in electronic form. Due to the pandemic, counsel should make every effort to avoid the exchange of documents in paper form during the trial. Therefore, exhibits should be pre-marked and

assembled sequentially in a digital folder labelled with the exhibit numbers for ready reference and be ready to be distributed digitally to the Court, counsel, and witnesses during the trial.

IT IS FURTHER ORDERED that, if counsel intends to present digital evidence via the courtroom's audiovisual systems during trial, counsel shall call this Court's Chambers to schedule a time to come to the courthouse in advance of trial to prepare for presentation of digital evidence with the assistance of the courthouse's IT Department.

IT IS FURTHER ORDERED that counsel should make certain that they have custody of all original exhibits. The Court does not retain them, and the Clerk is not responsible for them.

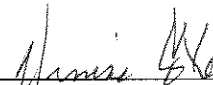
Counsel are advised that this Court's Revised Standing Order M10-468 of February 26, 2014 prohibits all personal electronic devices and general purpose computing devices except by written permission of the presiding judge. Counsel are further advised that such devices may not be connected to the Court's computer network under any circumstances. Accordingly,

IT IS FURTHER ORDERED that by **April 29, 2022**, counsel shall fill out the attached form and send it to this Court's Chambers email inbox at [Cotenysdchambers@nysd.uscourts.gov](mailto:Cotenysdchambers@nysd.uscourts.gov) to request

permission to bring any personal electronic devices or general purpose computing devices into the courthouse.

SO ORDERED:

Dated: New York, New York  
March 4, 2022

  
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DENISE COTE  
United States District Judge